JOB DESCRIPTION

TITLE: BUILDING MAINTENANCE TRADESWORKER  SECTION: BUILDING TRADESWORKERS

DEPARTMENT: TRADES AND SUPPORT

REPORTING RELATIONSHIP:

Reports to: Building Trades Supervisor

Supervises the following positions: Not applicable

DEFINITION: Under direction, perform a variety of journey level duties in the maintenance, repair, remodeling and construction of District buildings and structures.

ESSENTIAL FUNCTIONS:

1. Sets forms, digs footings, mixes, pours, and finishes concrete for slabs, curbs, gutters and support pillars. Performs masonry work.

2. Installs and repairs fencing including wood, block, and chain link.

3. Prepares and paints structures, offices, parking lot stripes and reservoirs utilizing spray guns, rollers, and brushes.

4. Maintains plumbing fixtures including unclogging drains and pipes, including those at wastewater reclamation plants.

5. Performs carpentry work including new construction, remodeling and demolition of pump houses, chlorine structures, partitions, cabinets, boxes and office and shop buildings. Works with Formica laminates on cabinets and other items.

6. Installs and repairs glass and windows.

7. Operates a variety of bench and hand power tools and equipment following approved safety practices and procedures.

8. Reads and works from blue prints and hand sketched drawings.

9. Performs auto body and fender repairs and paints district vehicles and equipment.

10. Repairs commercial door locks, dead bolts and door closures.

11. Performs light arc and gas welding and uses a cutting torch.


13. Moves heavy furniture, equipment and boxes. Sets-up and dismantles displays.

ESSENTIAL FUNCTIONS (Cont.):

15. Works overtime or on holidays or weekends as needed.

16. Performs other related maintenance duties and manual labor as required.

MINIMUM QUALIFICATIONS:

License or Certificates: Valid California Operators license issued by the State Department of Motor Vehicles. Department of Motor Vehicles driving record may influence employment or classification.

Experience: Any combination of training and experience that would meet the required knowledge and abilities. Two years of journey level experience in building maintenance or construction such as carpentry, painting, plumbing, cement and masonry work or six years of increasingly responsible maintenance experience in a wide variety of skilled and semi-skilled trades work.

Knowledge of:
- Methods, materials, and tools used in maintenance, construction, and repair including painting, plumbing, carpentry, and cement and masonry.
- Safe working practices and procedures.
- Roofing methods including asphalt shingles, clay tile, concrete tile and leak repair.

Abilities:
- Perform journey level work in one or more trade fields of: Carpentry, plumbing, painting, cement and masonry work.
- Estimate time and materials needed to complete a project.
- Use power and hand tools and equipment necessary in building construction in a safe and efficient manner.
- Interpret and work from blueprints, diagrams and sketches.
- Keep records and prepare brief reports.
- Understand and carry out oral and written directions.
- Understand and follow District rules and policies.
- Work cooperatively with others.

PHYSICAL REQUIREMENTS:

1. Drives District truck to job sites. Communicates using a two-way radio.

2. Perform heavy manual labor in extreme weather conditions including heat, cold and rain. Will work with and in areas containing chemicals, fumes, dust, insects, exhaust and raw sewage.

3. Carries heavy tools and equipment over uneven terrain.

4. Lift and carry equipment and materials weighing in excess of 50 pounds.

5. Driving: Moderate to heavy.

6. Climb ladders and work below ground level or at heights 100 feet above ground level.
See physical assessment form for detailed requirements.

I acknowledge that this job description is an accurate representation of this position as of this Date:

Approval Department Head: ___________________________ Date: _________________

Approval General Manager: ___________________________ Date: _________________