JOB DESCRIPTION

Coachella Valley Water District

Title: Crew Chief Zanjero

Department: Service

Section: Zanjero

SRN: S - 13

Date: July 2010

Reporting Relationship: Reports to Zanjero Supervisor

Supervises the following positions: Assists with the supervision of Zanjero III, II, I, and trainees.

Definition:

Under direction to support the Zanjero Supervisor as needed. To assist in supervising the daily activities related to the irrigation water delivery section; act for the Zanjero Supervisor when directed; and do the related work as required. In absence of Senior Zanjero will perform those job functions as listed in job descriptions.

Examples of duties:

Assists Zanjero Supervisor and Supervisory Control Operators Crew Chief with the daily operations of the Coachella Canal, directs Sr. Zanjero daily activities, prepares departmental reports, coordinates and schedules water deliveries from other agencies and main canal, coordinates water outages for ongoing work and development within our irrigation distribution system, assists in plan checks and communication with developers and contractors, analyzes and checks daily records for reliability and accuracy before submitting for billing, and assists in training Zanjeros for accuracy of water delivery. Monitor and input information into Mobil Data Terminals on a daily basis and reviews print outs. Prepares evaluations for Zanjero II, I & trainee’s. Creates work Orders & requests though Sungard.

Special Requirements:
Possession of California operator’s license issued by the State Department of Motor Vehicles. (Department of Motor Vehicles driving record may influence employment or classification.) It is desirable to possess a State of California Health Distribution II Operators Certificate or an Irrigation Water Auditors certificate.

Desirable Qualifications:

Knowledge of: Principles of supervision, Principle and practices of irrigation canal operations and maintenance as related to the Coachella canal and distribution system, local agricultural and meteorological conditions, district safety programs and practices.

Ability to: Coordinate the activities of field and office staff in the delivery of irrigation water; maintain favorable and cooperative relationships with clients and general public, and assist in the direction of the districts safety program.
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Experience:
Three years of increasingly responsible experience as a Senior Zanjero or comparative Supervision.

PHYSICAL REQUIREMENTS:

Driving: None.

Sit for prolonged periods of time operating a computer workstation.

See Human Resources for physical assessment form.