JOB DESCRIPTION

Coachella Valley Water District

Date: November 2006

TITLE: Distribution Operator I

SECTIONS: Domestic Operations
          Domestic Construction

DEPARTMENT: Operations

SRN: 20

REPORTING RELATIONSHIP:

Reports to: Supervisor, Domestic Water
            Crew Chief, Domestic Water

Supervises the following positions: Not applicable

DEFINITION: Under general supervision, a position that performs a variety of skilled and unskilled duties in the maintenance and construction of District domestic production and distribution, pipelines and structures, and to do related work as required.

ESSENTIAL FUNCTIONS:

1. May work alone or as a member of a construction and maintenance crew and perform maintenance labor involving District production, distribution, pipelines and structures.

2. Loads and unloads supplies, lifts, and moves heavy objects, lifts and carries stone, gravel, dirt, timbers, and other materials as directed. May carry equipment and material over tough terrain.

3. Performs pick and shovel work, digging, widening and backfilling trenches and other excavations.

4. Assists in laying pipelines, performing pump and valve maintenance and concrete work.

5. Positions hydrants in place and connects them to main lines.


7. Washes, cleans and assists with minor maintenance on equipment and structures at domestic facilities.

8. Operates hand tools, power tools, and air tools such as jackhammers and spades, in accordance with District safety procedures. Occasionally operates power and automotive equipment such as earth compactors.

9. Rakes and shovels asphalt when required.
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MINIMUM QUALIFICATIONS:

License or Certificates: Valid California Operators license issued by the State Department of Motor Vehicles. Department of Motor Vehicles driving record may influence employment or classification.

AND

Possession of a Grade D1 Water Distribution Operators Certificate issued by the State of California Department of Health Services.

Knowledge: - Uses, purposes and maintenance of hand tools.
- Safe working practices and procedures.
- Basic plumbing practices and procedures.
- Local geography
- Map Reading/Plat books
- Paving principles and procedures

Abilities: - Use hand tools with skill and safety.
- Perform heavy manual labor.
- Understand and carry out oral and written instructions.
- Communicate effectively with others.
- Maintain accurate records and reports.
- Learn semiskilled maintenance and construction work and equipment operation related to District functions.
- Work cooperatively with others.

Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way would be to have one year experience as a Distribution Utility Worker I.

PHYSICAL REQUIREMENTS:

1. Will work weekends, evenings, holidays, overtime and standby when required.

2. Will work in extreme weather conditions including heat and rain. Also will work in areas containing chemicals, dust, fumes, and vapors.

3. Performs pick and shovel work when required.

4. Drives District vehicles to job sites and uses a two-way radio to communicate. Driving: Heavy.

5. Brings equipment and materials to job sites including over rough terrain.

See Human Resources for physical assessment form.