JOB DESCRIPTION

TITLE: MAINTENANCE WORKER  SECTION: BUILDING TRADESWORKERS

DEPARTMENT: TRADES AND SUPPORT

REPORTING RELATIONSHIP:

Reports to: Building Trades Supervisor

Supervises the following positions: Not applicable

DEFINITION: Under general supervision, to perform semiskilled maintenance, construction and repair work on District buildings, structures and related equipment. To assist a building maintenance trades worker and perform related duties as assigned.

DISTINGUISHING CHARACTERISTICS: Positions in this class are assigned a variety of tasks in the building trades. Although the work requires the use of building trade tools and the ability to perform tasks in a variety of crafts, the skill level required is normally less than the skill level which would be required of a journey level trades worker.

ESSENTIAL FUNCTIONS:

1. Assists building maintenance trades workers to complete assignments.
2. Performs semiskilled duties in plumbing or carpentry work.
3. Unplugs sewers and repairs faucets.
4. Performs a variety of painting duties on houses, vehicles and sunshades.
5. Does repair work on doors, windows, roofs and floors.
6. Uses saws, hammers, hand and power tools in performing repairs.
7. Performs concrete work such as building forms, pouring and finishing concrete.
8. Assembles furniture and structures.
9. Hauls and stacks lumber.
10. Loads and transports equipment.
11. Makes minor adjustments and keeps equipment in good repair.
12. Performs janitorial duties when required.
MINIMUM QUALIFICATIONS:

License or Certificates: Valid California Operators license issued by the State Department of Motor Vehicles. Department of Motor Vehicles driving record may influence employment or classification.

Experience: Any combination of training and experience that would meet the required knowledge and abilities. A typical way to obtain this knowledge and abilities would be to preferably have one year of working experience in performing semiskilled maintenance tasks.

Knowledge of:
- Basic methods, materials, equipment and tools used in building maintenance and repair work.
- Safe work practices.

Abilities:
- Use the tools, materials and equipment involved in semiskilled building maintenance and repair work.
- Read and interpret plans and diagrams.
- Understand and carry out oral and written directions.
- Work cooperatively with others.

PHYSICAL REQUIREMENTS:

1. Drives District truck to job sites. Communicates using a two-way radio.

2. Perform heavy manual labor in extreme weather conditions including heat and rain. May work with chemicals, fumes, dust, exhaust and raw sewage.

3. Carries heavy tools and equipment over uneven terrain.

4. Lift and carry equipment and materials weighing in excess of 50 pounds.

5. Driving: Moderate

See physical assessment form for detailed requirements.

I acknowledge that this job description is an accurate representation of this position as of this Date:

Approval Department Head: _______________ Date: ____________

Approval General Manager: _______________ Date: ____________