

**Plan Check Submittal Application**

**Project Information:**

Tract/PM No. \_\_\_\_\_ Water  Drainage   
Common Name: \_\_\_\_\_ Sewer  Stormwater   
APN Number(s): \_\_\_\_\_ Irrigation   
\_\_\_\_\_

**Project Type:**

Commercial:  Residential:   
Gross Acres: \_\_\_\_\_ Gross Acres: \_\_\_\_\_  
Number of Parcels: \_\_\_\_\_ Number of Units: \_\_\_\_\_  
Building Sq. Footage: \_\_\_\_\_

**Engineer Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_

**Developer/Owner Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Owner's Rep.: \_\_\_\_\_  
Owner's Rep Phone: \_\_\_\_\_

**Before accepting initial plan check submittals for domestic water, sanitation, irrigation, drainage, and storm water/improvements the following documents must be submitted to the Coachella Valley Water District (CVWD):**

1. Letter from Fire Marshall stating fire flow requirements. (Applicable to all domestic water plans unless an exemption is granted by CVWD Domestic Water Engineering.)
2. Initial Plan Submittal fee.
3. If Residential Development: One original, notarized standard agreement, with Exhibits A (metes and bounds legal description) and B (plat map). Each must have engineer's stamp and signature on 8½" x 11" paper. (Applicable only to water/sewer plans. Original Agreement supplied by CVWD.)

If Commercial Development: One original, notarized commercial agreement, with Exhibits A (metes and bounds legal description), B (plat map) and C (description of project). Exhibits A and B must have engineer's stamp and signature on 8½" x 11" paper. (Applicable only to water/sewer plans. Original Agreement supplied by CVWD.)

4. Original bill of sale. (Applicable only to water/sewer plans. Original document supplied by CVWD.)
5. SIWSC Worksheet. (Applicable only to domestic water plans. Original document supplied by CVWD.)
6. Development Category Declaration. (Original document supplied by CVWD.)
7. Petitions for annexation. (Applicable only to sewer plans. Original document supplied by CVWD.)
8. Plan Checklists. (Original document supplied by CVWD.)

**Before accepting second plan check submittals for domestic water, sanitation, irrigation, drainage, and storm water the following documents must be submitted to CVWD:**

1. Copy of new Tract/Parcel Map with CVWD dedications OR original deed of easements with exhibits "A" (metes and bounds legal description) and "B" (plat map).
2. Fire flow calculations. (Applicable to all domestic water plans unless an exemption is granted by CVWD Domestic Water Engineering.)
3. Engineer's estimate of construction costs.
4. Landscape/irrigation plans submitted to Water Management.

**Before request of a Preconstruction meeting the following documents must be submitted to CVWD:**

1. Letter of Credit/Certificate of Deposit in the amount of 5 percent of construction costs, or \$2,000, whichever is greater.
2. CVWD Materials Submittal (Form 150).

Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_