



COACHELLA VALLEY WATER DISTRICT

HOA AND COMMERCIAL IRRIGATION UPGRADE REBATE PROGRAM

PROGRAM YEAR JULY 1, 2019 – JUNE 30, 2020

File: 0541.39

ABOUT THE PROGRAM

The Coachella Valley Water District (CVWD) is offering a rebate for eligible Homeowner's Association (HOA) and Commercial customers who upgrade to more efficient irrigation hardware. The rebate pays an incentive of \$0.50 per square foot of converted irrigated area. Project sizes can range from a minimum of 1,000 square feet (\$500 rebate) to a maximum of 20,000 square feet (\$10,000 rebate). Multiple projects are allowed. Each project requires a separate application.

PROGRAM GOALS

The HOA and Commercial Irrigation Upgrade Rebate Program (Program) is intended to eliminate the practice of using overhead spray, adjustable bubblers and adjustable emitters in planter areas, including areas watering flowers, plants, shrubs and trees, and replace these items with subsurface/in-line drip tubing and non-adjustable, pressure compensating bubblers and emitters.

TERMS AND CONDITIONS

ELIGIBILITY

All Projects (Projects) must be pre-approved before work begins. If you begin or complete your Project before applying and receiving pre-approval, your Project is not eligible for a rebate. **No retroactive rebates will be approved.** Eligible Projects will be funded on a first-come, first-serve basis. There is no guarantee that funds will be available for an entire Program year (July 1 through June 30).

Eligibility criteria

1. Participant must be a CVWD HOA or Commercial account holder. Only domestic water customers are eligible for this Program. Private pumpers, recycled water and canal users are not eligible.
2. Participant must be the owner of the property site, or be a designated representative with photo ID and written authorization to represent the property owner or HOA.
3. Customer's account must be in good standing.

CONDITIONS

1. Applicant must:
 - o Complete and sign a rebate application.
 - o Complete and sign an Internal Revenue Service (IRS) Form W-9. The federal tax code treats landscape rebates as taxable income.
 - o Submit a site plan or aerial map for all areas within each Project to be converted. Site plan or aerial map will include approximate square footage for each Project area and delineated area of upgrade locations.
 - o Agree to schedule, and allow, CVWD representative(s) onto the property for Pre-Site and Post-Conversion Inspections.
2. Written pre-approval must be received before the conversion may begin; no retroactive rebates will be approved. Project conversions must be completed within 90 days after written approval is given.
3. Receiving pre-approval is solely an estimate and does not guarantee a rebate. The pre-approval amount is based on the applicant's approximate total square footage provided in the Irrigation Conversion Request.
4. Rebate amounts will be determined by verification at Post-Conversion Inspection and CVWD's field and aerial measurements.
5. Drip irrigation systems may incorporate subsurface, in-line drip tubing and non-adjustable, pressure compensating bubblers and emitters. **No overhead spray irrigation, adjustable bubblers or adjustable emitters are permitted at Project completion.**

Customer initials



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CONDITIONS (continued)

6. A pressure regulator and filter are required for drip zones. Customer will ensure retrofitted areas have an operating pressure within the sprinkler/drip irrigation per manufacturer's specifications.
7. **No mixed zones** are permitted at Project completion — A mixed zone has different types of irrigation on the same zone. Mixed zones do not qualify for a rebate.
8. If customer fails the Post-Conversion Inspection, CVWD will attempt to allow the customer to make changes to the Project to comply with the Program and be eligible for the rebate. CVWD will conduct one additional post inspection within 30 days of the failed inspection. CVWD will not provide more than two inspections for failure to follow program guidelines.
9. After the Project conversion is completed, approved, and verified, a rebate check will be mailed to the billing or mailing address associated with the customer account within 90 days.
10. The converted Project areas must remain in compliance with all Program conditions for a period of at least five (5) years from the date of Post Conversion Approval.

RELEASE OF CLAIMS AND INDEMNIFICATION

By applying for or participating in any component of CVWD's Programs, personal information listed on your application may be subject to disclosure to any member of the public who requests it pursuant to the California Public Records Act.

Neither CVWD, its contractors or agents, makes any representation or warranty regarding the contracted services or products that you may select for your Project(s) under the Program. Removal of turf, overhead spray irrigation, adjustable bubblers or emitters and traditional spray nozzles and the installation of water efficient devices and plants does not guarantee reduced water use. Any and all claims or causes of action you may have in connection with any defect or failure of performance of any contracted service or installed product or device provided to you for your project may only be pursued with the contractor you hired or the appropriate manufacturer/distributor.

By participating in the Program and accepting the rebates provided, you thereby release CVWD, its contractors and agents, from any and all claims and causes of action that may arise out of your removal of turf from your property and/or the purchase, installation, and/or use of water efficient devices and plants in connection with the HOA and Commercial Irrigation Upgrade Rebate Program.

CVWD and its representative will take photos of project areas being renovated through the Program and may use pre- and post-conversion photos for reproduction or promotional purposes. Identification location features, such as address numbers, will not be included in any promotional materials.

CVWD is responsible for operating and enforcing the Terms and Conditions of the Irrigation Upgrade Rebate Program. As the Program participant, you are responsible for ensuring that your Project complies with all applicable Federal, State and local laws, CVWD rules and regulations, as well as applicable CC&Rs, and/or HOA restrictions. Quality of work and appearance of the converted area are the responsibility of the participant.

Further, you agree to indemnify, defend, and hold harmless the CVWD, its directors, officers, employees, contractors, and agents, from all liability and claims of any kind arising out of, or related to, removal of turf, overhead spray irrigation, adjustable bubblers or emitters and traditional spray nozzles and purchase, installation, and use of water efficient devices and plants in connection with this Program.

Customer initials



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HOW TO APPLY

1. Read the Program’s Terms and Conditions. You must meet the eligibility requirements in order to participate.
2. Submit an application, W-9 Form, site plan and letter of authorization (if needed) to CVWD. Applications are processed in the order they are received. Incomplete applications will not be processed until all required information is received.

APPLICANT INFORMATION	
Property Owner Name	Email Address
Mailing Address	Daytime Phone No.
City/Zip	Mobile Phone No.
Owner Representative (if any)	Rep Phone No.

SITE INFORMATION	
Customer Account Name (if different)	
Site Address (if different)	
City	Zip
Account Number(s)	

IRRIGATION CONVERSION REQUEST
Provide approximate total square footage of converted irrigated planter area(s) _____.
Project must be a minimum of 1,000 square feet and no more than 20,000 square feet. Multiple projects are allowed, however each project requires a separate application.

ACKNOWLEDGEMENT AND SIGNATURE	
I certify that I understand the program requirements as outlined in the Terms and Conditions, and to the best of my knowledge, the information provided is true and accurate. I further attest that I am the customer of record, or duly authorized agent, with authority to execute this Application.	
Signature	Date
Print Name	

THIS SECTION FOR OFFICE USE ONLY		
Date received _____	Date approved _____	Post conv. insp. date _____
By _____	By _____	By _____
W-9 received Y / N		Total SF approved _____
Plans received Y / N		Rebate amount _____

Coachella Valley Water District offices — Hand delivery only:

Water Management 75-525 Hovley Lane East Palm Desert, CA Phone: (760) 398-2651	CVWD 51-501 Tyler Street Coachella, CA
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Mailing address only:

Water Management
P.O. Box 1058
Coachella, CA 92236

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number											
				-			-				
or											
Employer identification number											
						-					

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.